



# Southern Lehigh School District

## Board of School Directors Meeting

August 27, 2007

The second monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:43 p.m. on the above date (August 27, 2007) in the Southern Lehigh High School, Center Valley, PA.

**PRESENT:** Miracle, Auteri, Bromwell, Corso, Eddinger, Quigley, Rennie, Schubert, Stelts  
**ABSENT:** None  
**OTHERS:** Liberati, Snell, Guerriere, Bartholomew, Kennedy, Churm, Keister, Metrick, Christman, Altieri, Bergey, Siegfried, Turner, Limpar, Harakal, Madsen (Morning Call), and approximately 3 other members of the community.

### **OPENING PROCEDURES**

Mr. Miracle led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

The Board met in Executive Session prior to the meeting to discuss legal and personnel issues.

### **APPROVAL OF MINUTES**

**MOVED BY** Bromwell and **2<sup>ND</sup> BY** Eddinger to approve the minutes of the August 13, 2007 meeting as copied and distributed to all Board members.

Minutes of  
8/13/07

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: None**

### **VISITORS**

### **CONSENT AGENDA**

**MOVED BY** Auteri and **2<sup>ND</sup> BY** Rennie to approve the **CONSENT AGENDA** items as follows:

Approval of  
Bills

Approve the bills list dated August 27, 2007 showing paid bills in the amount of \$12,614.00 and bills to be paid in the amount of \$777,453.98 for a total of \$790,067.98 for the General Fund, and paid bills in the amount of \$36,259.26 and bills to be paid in the amount of \$308,958.30 for a total of \$345,217.56 for the Construction Fund;

Approve the addendum bills list dated August 27, 2007 showing bills to be paid in the amount of \$51,168.14 for the General Fund, and bills to be paid in the amount of \$36,259.26 for the Construction Fund;

Approve the Treasurer's report for the month of July 2007;

Approve  
Treasurer's  
Report

Approve the following substitute teacher -

Sarah Frantz, Elementary\*  
*\*(pending receipt of required documentation);*

Approve  
substitute  
teacher-Frantz  
(pending  
documentation)

Approve the enclosed substitute teacher list for the 2007-2008 school year;

Approve  
substitute  
teacher list for  
2007-2008  
school year

Approve a salary step adjustment for the following staff, effective September 1, 2007 -

Benjamin Becker, Music Teacher, Hopewell Elementary, Bachelors to  
*Bachelors +15*

Megan Dellegrotti, Physical Education Teacher, Southern Lehigh High School,  
*Bachelors to Masters*

Melanie DeSanctis, 4<sup>th</sup> Grade Teacher, Hopewell Elementary, Bachelors to  
*Bachelors +15;*

Approve salary  
step  
adjustment,  
effective 9/1/07-  
Becker,  
Dellegrotti,  
DeSanctis

Accept resignation-Fusacchia

Accept the resignation of the following staff -

Danielle Fusacchia, Extended Term (Category D) Substitute Special Education Teacher, Lower Milford Elementary School, effective August 20, 2007;

Accept resignation-Fitzmaurice, Fusacchia, Kessler, McCue, Reith, Rivers, Vogl

Accept the resignation of the following staff -

Kelly Fitzmaurice, Cafeteria Monitor, effective August 20, 2007.

Danielle Fusacchia, Substitute Instructional Assistant, effective August 20, 2007.

Loren Kessler, Instructional Assistant, Hopewell Elementary School, effective August 17, 2007.

Victoria McCue, Health Paraprofessional, Liberty Bell Elementary School, effective August 14, 2007.

Eva Reith, Custodian, Lower Milford Elementary School, effective August 31, 2007.

Lisa Rivers, Part-time Central Accounts Secretary, Southern Lehigh High School, effective September 15, 2007.

Julia Vogl, Instructional Assistant, Hopewell Elementary School, effective August 13, 2007;

Approve Substitute Cafeteria/Playground Monitor List, Substitute Custodian List, Health Paraprofessional Substitute List, Instructional Assistant Substitute List, Substitute Secretarial List, and Supplemental Registered Nurse List for the 2007-2008 school year

Approve the enclosed Substitute Cafeteria/Playground Monitor List for the 2007-2008 school year;

Approve the enclosed Substitute Custodian List for the 2007-2008 school year;

Approve the enclosed Health Paraprofessional Substitute List for the 2007-2008 school year;

Approve the enclosed Instructional Assistant Substitute List for the 2007-2008 school year;

Approve the enclosed Substitute Secretarial List for the 2007-2008 school year;

Approve the enclosed Supplemental Registered Nurse List for the 2007-2008 school year;

Approve support staff-Crowley, Frantz, Haupt, Herman, Kasarda, Rivers, Shimer, Vazquez (pending documentation)

Approve the following support staff (pending receipt of required documentation) -

Lisa Crowley, 3 hour Instructional Assistant, Liberty Bell Elementary School, Middle School at an hourly rate per policy effective for the 2007-2008 school year. Ms. Crowley will fill the vacant position created by the change of status of Ellen Beidelman from 3 hour to 7 hour Instructional Assistant at Lower Milford Elementary School.

Sarah Frantz, 7 hour Instructional Assistant, Hopewell Elementary at an hourly rate per policy effective for the 2007-2008 school year. Ms. Frantz will fill the vacant position created by the resignation of Elizabeth Snyder.

Kristin Haupt, 7 hour Instructional Assistant, Liberty Bell Elementary at an hourly rate per policy effective for the 2007-2008 school year. Ms. Haupt will fill the position created by the resignation of Becky Davis.

Jordan Herman, 7 hour Instructional Assistant, Lower Milford Elementary School at an hourly rate per policy effective for the 2007-2008 school year. Mrs. Herman will fill the position created by the resignation of Rebecca Woolf.

Quinn Kasarda, 7 hour Instructional Assistant, Hopewell Elementary School at an hourly rate per policy effective for the 2007-2008 school year. Ms. Kasarda will fill the vacant position created by the resignation of Loren Kessler.

Lisa Rivers, Substitute Secretary, at an hourly rate per policy effective for the 2007-2008 school year.

Susan Shimer, 7 hour Instructional Assistant, Hopewell Elementary School, at an hourly rate per policy effective for the 2007-2008 school year.

Yeliska Vazquez, Instructional Assistant, Southern Lehigh Middle School, at an hourly rate per policy effective for the 2007-2008 school year. This is a new position;

Approve the transfer of the following support staff for the 2007-2008 school year -

Melissa Salamon, 7 hour Instructional Assistant, Liberty Bell Elementary School, to transfer to a 2 hour, 45 minute Instructional Assistant and also to a 2 hour Cafeteria Monitor at Liberty Bell Elementary, at an hourly rate per policy effective for the 2007-2008 school year.

Approve transfer-  
Salamon,  
Fitzmaurice

Kelly Fitzmaurice, 2 hour Cafeteria Monitor, Liberty Bell Elementary School, to 3 hour, 15 minute Instructional Assistant, Liberty Bell Elementary, at an hourly rate per policy effective for the 2007-2008 school year;

Accept the resignation of the following coach for the 2007-2008 school year -

Paul Belke, Assistant Boys' Soccer, Southern Lehigh High School, effective August 12, 2007;

Accept  
resignation for  
coach position-  
Belke

Approve the appointment of the following coaches for the 2007-2008 school year -

<u>Kate Schartel*</u>	Assistant Cheerleading, High School
<u>Richard Dreves</u>	Assistant Boys' Soccer, High School
<u>Michael Arnold</u>	Head Girls' Basketball, Middle School
<u>Jorrelle Reid</u>	Assistant Girls' Basketball, Middle School
<u>Megan Marquette*</u>	Assistant Field Hockey, Middle School

\*(Pending receipt of required documentation);

Approve coaches  
for the 2007-2008  
school year-  
Schartel\*, Dreves,  
Arnold, Reid,  
Marquette\*-  
\*(pending  
documentation)

Approve the appointment of the following volunteer coaches for the 2007-2008 school year (pending receipt of required documentation) -

<u>Thomas Braxmeier</u>	Football, High School
<u>Christa Burke</u>	Volleyball, High School;

Approve  
volunteer  
coaches for the  
2007-2008 school  
year-Braxmeier,  
Burke (pending  
documentation)

Approve the appointment of the following fitness center monitors for the 2007-2008 school year -

Brian Souerwine  
Keith Binkley\*  
Allison Harakal  
Donald Harakal, Substitute  
Lynn Kovecses, Substitute  
Andrew Cerco, Substitute  
\*(pending receipt of required documentation).

Approve fitness  
center monitors  
for the 2007-2008  
school year-  
Souerwine,  
Binkley\*, A.  
Harakal, D.  
Harakal,  
Kovecses, Cerco-  
\*(pending  
documentation)

**VOICE VOTE: "YES" - Unanimous - Motion Carried**  
**ABSENT: None**

**CURRICULUM/STUDENT AND STAFF ACTIVITIES**

Mrs. Siegfried, Mrs. Turner and Ms. Limpar reported on student and staff activities at the High School, Middle School and the elementary schools.

Dr. Diane Keister, Director of Elementary Education and Mrs. Kathy Metrick, Director of Secondary Education presented the K-12 District 2005-2006 Assessment Summary. The vision is to create an environment, over the next three years where data analysis is used to improve student performance and increase organizational efficiencies.

The Summary displayed PSSA assessment scores for all grade levels tested, along with Special Education, for years 2002-03 through 2005-06, including comparisons with other School Districts. Two charts showed the PSSA Reading and Math results for the Class of 2007 when they were tested in grades 5, 8 and 11. The Summary also included information from the High School on Advanced Placement, Scholastic Aptitude Tests (SAT), Dual Enrollment and College classes. Implemented actions were described along with future efforts that will be utilized to insure that Southern Lehigh continues as a high performing District.

**BUSINESS AND FINANCE**

**MOVED BY** Corso and **2<sup>ND</sup> BY** Rennie to approve the contracts between *Bayada Nursing Services* and the district for three special education students with significant health needs.

Approve  
contracts  
between Bayada  
Nursing Services  
and the district  
for 3 special  
education  
students

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: None**

Approve contract with Teach Me Tutoring for the 2007-2008 school year

**MOVED BY** Bromwell and **2<sup>ND</sup> BY** Auteri to approve a contract with *Teach Me Tutoring*, Souderton, PA for the 2007-2008 school year or \$45,950 for the staffing and operation of the District's alternative school program located on the campus of Cedarbrook Nursing Home in South Whitehall Township. *Teach Me Tutoring* has provided these services to the District for quite a number of years. The fee for the 2006-2007 school year was \$40,000.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**

**ABSENT: None**

Approve Medical Services Agreement between District and St. Luke's Hospital & Health Network for school physician services for an interim period

**MOVED BY** Rennie and **2<sup>ND</sup> BY** Stelts to approve the enclosed Medical Services Agreement between the District and St. Luke's Hospital & Health Network for school physician services for an interim period starting July 20, 2007 and ending upon the successful negotiation of a new contract for such services, estimated to occur on or around October 1, 2007. The Administration created a Request For Proposal (RFP) for school physician services and distributed same to approximately ten medical practices. Upon receipt and analysis of the proposals, the Administration will provide a recommendation to the Board for a new contract with one of those medical practices.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**

**ABSENT: None**

Approve exoneration of the Borough of Coopersburg tax collector, S. Gibbs, from the collection of 2007-2008 per capita taxes pursuant to the enclosed list

**MOVED BY** Stelts and **2<sup>ND</sup> BY** Auteri to approve exoneration of the Borough of Coopersburg tax collector, Susan Gibbs, from the collection of 2007-2008 per capita taxes pursuant to the enclosed lists.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**

**ABSENT: None**

### **SUPPORT SERVICES**

Approve Somers Auctioneering, Inc. for the public auction for used and obsolete material and equipment to be held on 9/11/07

**MOVED BY** Rennie and **2<sup>ND</sup> BY** Schubert to approve Somers Auctioneering, Inc., ID#5475, 6604 Limeport Pike, Coopersburg, PA 18036 for the public auction of used and obsolete materials and equipment. The auction is to take place 5:30 p.m., September 11, 2007 at SLSD Central Storage, 3699 Preston Lane, Center Valley, PA 18034.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**

**ABSENT: None**

### **PERSONNEL**

**MOVED BY** Bromwell and **2<sup>ND</sup> BY** Stelts to approve the following staff –

Approve staff-Kleppinger

Dana Kleppinger, Language Arts Teacher, Southern Lehigh High School to 8<sup>th</sup> Grade Language Teacher, Southern Lehigh Middle School at her current salary. Ms. Kleppinger will fill the position created by the resignation of Samuel Hafner.

Mrs. Corso requested that the motion be amended to show the actual date that Dana Kleppinger would start at the Middle School. After Board discussion, Ms. Bromwell and Mrs. Stelts declined to amend their motion.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**

**ABSENT: None**

Approve change of status-Hoff, Csaszar and Lower Milford Music Teacher

**MOVED BY** Auteri and **2<sup>ND</sup> BY** Rennie to approve the change of status of Gretchen Hoff, Physical Education Teacher and Vanessa Csaszar, Art Teacher, from a .6 to a .75 position. The Board has approved these elevations in budgetary proceedings, along with the elevation of the Lower Milford Music Teacher from a .6 to a .75 position.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**

**ABSENT: None**

**MOVED BY** Rennie and **2<sup>ND</sup> BY** Schubert to approve the following staff (pending submission of required paperwork) -

Approve staff-  
Blazusiak,  
Marquette,  
Miller,  
Schartel,  
Tipton  
(pending  
required  
paperwork)

John Blazusiak, Full-year Substitute Teacher, English, Southern Lehigh High School at Bachelors-Step 1, an annual salary of \$40,580. Mr. Blazusiak will fill the position created by the leave of absence of Kelly Howsare.

Megan Marquette, Science Teacher, Southern Lehigh High School at Master's-Step 3, an annual salary of \$49,202. Ms. Marquette will fill the position created by the resignation of Viola Toler.

Matthew Miller, Emotional Support Teacher, Southern Lehigh High School at Bachelor's-Step 5, an annual salary of \$43,405. Mr. Miller will fill the position created by the resignation of Ryan Cron.

Kate Schartel, English Teacher, Southern Lehigh High School at Master's-Step 3, an annual salary of \$49,202. Ms. Schartel will fill the position created by the resignation of Dana Kleppinger.

Jessica Tipton, Long-Term Substitute Teacher, Special Education, Southern Lehigh High School, at Master's-Step 4, an annual salary of \$49,859. Ms. Tipton will fill the position created by the reassignment of Karen Fairclough.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: None**

**REPORTS**

Facilities Report

Mr. Liberati said that the access road to the construction site of the Intermediate School has been put in.

Attorney Bartholomew reported that he had received the traffic improvement plans from the Pidcock Company, engineers for Upper Saucon Township, for the Route 309-Camp Meeting Road-Lanark Road intersections. The plans will be reviewed by PENNDOT and it is estimated that the traffic improvements would start in about one year.

**VISITORS' COMMENTS**

The Board took a brief recess at 9:34 p.m.

The Board met in executive session at 9:38 p.m.

The meeting reconvened at 10:42 p.m.

ADJOURNMENT

**ADJOURNMENT**

**MOVED BY** Rennie and **2<sup>ND</sup> BY** Quigley to adjourn the meeting.

**VOICE VOTE: "YES" - Unanimous - Motion Carried**  
**ABSENT: None**

The meeting was adjourned at 10:42 p.m.

**ATTEST:** \_\_\_\_\_ Board Secretary